

Date

Your broker's name

Address

To Whom It May Concern:

This letter will act as your authorization to release \_\_\_#\_\_\_ shares of \_\_\_stock name \_\_\_\_\_ from my account, \_\_\_ account number \_\_\_, to the West Chester Friends School, c/o Friends Fiduciary.

Please deliver shares via DTC wire #2803 to U.S. Bank N.A, Institutional Code and Bank Agent #12278, for deposit into account #10996-01-J, Friends Fiduciary Corporation, Quaker Growth & Income Fund, Participant Income Account.

Account name: West Chester Friends School (Tax ID #23-1690347)

DTC number: 2803

Account number: #10996-01-J, Friends Fiduciary Corporation, Quaker Growth & Income Fund, Participant Income Account

Custodian contact information:

U.S. Bank N.A., Institutional Trust & Custody EX-PA-WBSP

Attn: Stephen Frattone

50 S. 16th St, Ste 2000

Philadelphia, PA 19103

Phone: 215-761-9332

Please notify the contacts below at Friends Fiduciary office and West Chester Friends School by phone or email to notify them of the incoming gift. Please provide the name of the securities and number of shares being transferred.

Contacts:

Tim McElroy, Senior Accountant, Friends Fiduciary, [tmcelroy@friendsfiduciary.org](mailto:tmcelroy@friendsfiduciary.org), 215-241-7272, x101

Kim Walters, Director of Development, WCFS, [kwalters@wcfriends.org](mailto:kwalters@wcfriends.org), 610-696-2962 x114.

Thank you for your prompt attention to this matter.

Sincerely,